Order Form

Please fax to 03 7783 8272 or call Liza 016 907 4110

SIDENCO DAGANG SDN BHD (607830-X)
77-2B, OG Business Park, Jalan Taman Tan Yew Lai, 58200 Kuala Lumpur. MALAYSIA
Tel: (60) 3 7782 8273 / 7784 0014 / (60) 3 7785 1135 Fax: (60) 3 7783 8272
Email: liza@sidenco.com / dagang@sidenco.com

Date:	*O/F No.:*	*Bill to: (please tick)* Company: ☐ Personnel: ☐	*Total No. of Pages:*

Company/ Personnel Name:			
Address:			
Telephone No:	*Fax No.:*	*Mobile No.:*	*Contact Person:*
Payment Instruction: (please tick) Cheque ☐ Cash ☐		*Signature/ Company Stamp:*	

Please complete this summary giving details as indicated:

No.	Hamper/ Gift Code No.:	Qty.	Unit Price	Amount
	TOTAL			

Delivery Instructions: (TO ENSURE PROMPT DELIVERY, PLEASE PROVIDE RECIPIENT'S TELEPHONE NUMBER)

1.	Hamper/ Gift Code No.:	Unit Price:	Qty:	Total RM:
	Deliver To (Name):			
	Address:			Postal Code:
	Telephone No. (House):	(Mobile):	(Office):	
	Delivery Date	Delivery Time: Between am / pm to am / pm		
	Message:			
	From:			D/O No: (For Office Use)

2.	Hamper/ Gift Code No.:	Unit Price:	Qty:	Total RM:
	Deliver To (Name):			
	Address:			Postal Code:
	Telephone No. (House)	(Mobile)	(Office)	
	Delivery Date	Delivery Time: Between am / pm to am / pm		
	Message:			
	From:			D/O No: (For Office Use)

Note:

1. Please do not send cash; cash payment should be made in person or collected by an authorized Sidenco employee who carries a Sidenco official receipt. All cheque should be crossed and made payable to **Sidenco Dagang Sdn Bhd**
2. If you order by fax, please fill in your requirements on this Order Form and fax to the above number
3. If there are more than 2 deliveries, please follow the given format under "Delivery Instruction" for subsequent deliveries, fill in and fax over

Terms & Conditions

1. There will be 50% surcharge for any cancellation of order
2. Payments must be made in full to **Sidenco Dagang Sdn Bhd** upon confirmation of order
3. Free Delivery Zones : Klang Valley only
   RM 20.00 surcharge for delivery outside Klang Valley
   RM 50.00 surcharge for delivery to Sabah and Sarawak
4. Should a package need to be re-sent or re-directed, a minimum RM 10 will be levied